



25th April 2024

Dear Councillor.

Pursuant to the requirements of **Section 47 of the Local Government and Elections (Wales) Act 2021**, you are hereby summoned to attend the **ANNUAL GENERAL MEETING OF BLAENAVON TOWN COUNCIL** which will be held on a hybrid basis in the Council Chamber at **101, High Street, Blaenavon** and remotely on **Wednesday the 1st of May 2024 commencing at 6:30pm** for the purpose of transacting the business shown in the agenda set below.

Should you wish to attend the meeting remotely, you should contact the Chief Officer to the Council to request a remote invitation.

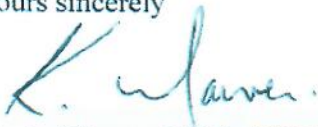
Members of the public have the right to ask questions at Council meetings and to speak in Welsh or English, provided that at least three working days' notice in writing of the question has been provided to the Chief Officer.

Agenda

1. Appointment of Mayor.
2. Appointment of Deputy Mayor.
3. To receive and accept apologies.
4. To confirm the minutes of Blaenavon Town Council's Annual General Meeting 2023.
5. To adopt the Local Authorities (Model Code of Conduct) (Wales) Order 2008.
6. Appointment of four signatories to Bank Account for cheques and online banking authorisations to be signed by any two signatories.
7. To Re affirm the Council's Standing Orders and Financial Regulations 2024
8. To Re affirm the Council's Risk Assessment Schedule 2024.
9. To Re affirm the Council's Information and Data Protection Policy 2024.

10. To Re affirm the Council's terms of reference for the Finance Meetings.
11. To adopt the Model Local Resolution Protocol for Community and Town Councils.
12. Appointment of one representatives for Blaenavon World Heritage Team.
13. Appointment of two representatives to the One Voice Wales Gwent Valleys Quarterly Area Committee meetings.
14. Appointment of one representative to sit as a minor authority school governor at Ysgol Bryn Onnen Primary School (Four year term)
15. Appointment of one representative for Torfaen Community Transport.
16. Appointment of one representative for Torfaen Museum Trust.
17. Appointment of one representative for Churches Working Together.
18. Appointment of one representative for Townscape Heritage Committee.
19. Appointment of two representatives to serve on the Torfaen Local Council Partnership held at the Civic Centre, Pontypool every three months.
20. Appointment of one representative for the Mick Morris Sporting Trust.
21. Appointment of one representative for Blaenavon World Heritage Site Partnership Board
22. Appointment of one representative for Blaenavon World Heritage Site Steering Group.
23. Appointment of one representative for Blaenavon World Heritage Site Caring for the Blaenavon Industrial Landscape Group.
24. Appointment of one representative for Blaenavon World Heritage Site Exploring & Enjoying the Blaenavon Industrial Landscape Group.
25. Appointment of one representative for Blaenavon World Heritage Site Learning & Community Engagement Group.
26. Appointment of one representative for Torfaen Armed Forces Covenant Forum.
27. To confirm the dates of ordinary meetings of the Full Council and Finance meetings up to and including the next Annual General meeting of Full Council.
28. To confirm the date and time of the Annual General Meeting 2025

Yours sincerely

A handwritten signature in blue ink, appearing to read 'K. Warren'.

Kevin Warren. MLoL. FCMI.
Chief Officer & RFO
Blaenavon Town Council