



BLAENAVON TOWN COUNCIL
MINUTES OF THE COUNCIL FINANCE MEETING
HELD ON WEDNESDAY 10th of SEPTEMBER 2025 AT 6.30 PM.

Pursuant to the requirements of Section 47 of the Local Government and Elections (Wales) Act 2021, the meeting was held on a hybrid basis in the Council Chamber at 101, High Street Blaenavon and remotely.

In attendance:

Councillors in attendance: A. Lewis (In the Chair), L. Evans, N. Matthews, L. Cowles, J. Hunt, M. Wheeler, S. Maslen, J. Davies.

Youth Representatives: Boyd Paynter, Daniel Morse.

Chaplain: Father Chris Walters.

Officers: Kevin Warren (Chief Officer), Kerry Jones (Assistant Chief Officer) Sophie Johnson (Community Wellbeing Development Officer, CWDO)

Visitors: None present

Members of public: None present.

The finance meeting was opened at 6:30pm by the Deputy Mayor Councillor Lewis who welcomed everyone and expressed thanks for attendance.

1. To receive any questions from the public.

None received.

2. To receive and accept apologies.

The Chief Officer informed the chairperson that the following apologies had been received.

- Cllr Parfitt
- Cllr Porter
- Cllr Griffin
- Cllr Beavan

It was proposed by Cllr Hunt and seconded by Cllr Evans that the apologies be accepted.

All members in agreement.

Resolved: Apologies accepted.

3. Declarations of Interest.

Cllr Davies – Personal – Agenda item 8

4. Council Meetings: To confirm the minutes of the Council Finance Meeting held on the 9th of July 2025.

Minutes were read for accuracy with no amendments.

It was proposed by Cllr Evans and seconded by Cllr Matthews that the minutes be accepted.

All members in agreement.

Resolved: Minutes approved as a true and accurate record.

5. Responsible Finance Officer's Update: To receive and consider the July and August 2025 financial update.

Mr Warren (RFO) forwarded to members the July and August 2025 financial reports electronically in advance of the meeting which detailed the following areas:

- Income and Expenditure
- Credit Card Payments
- Cheque Payments
- Bacs Payments
- Cash Book Transactions
- Bank Reconciliation (Bank Statement 187)
- Project Expenditure
- Budget
- VAT
- Petty Cash

Mr Warren presented to members each of the above areas of finance for July and August and highlighted any relevant information.

Members were invited to ask any questions in relation to the information presented. Members were happy with the presentation.

It was proposed by Cllr Wheeler and seconded by Cllr Davies that the financial reports for July and August 2025 be accepted.

Resolved: Financial updates for July and August 2025 accepted by members.

6. To receive updates and make any relevant determinations regarding the following completed events

- VJ Day 2025
- Heritage Railway Wonder Cinema Event
- St Fagan's Heritage and Activity Visit

- Youth Activity Day
- Swimming Project

A report outlining the events and partnership projects delivered by the Town Council during the school holidays had been forwarded to all members prior to the meeting.

Members noted the significant number of events organised by BTC and the high level of community engagement achieved through these initiatives. It was further acknowledged that BTC far exceeds other Town and Community Councils within the Borough relating to the volume of projects and events delivered.

Excellent feedback was reported from attendees and partners.

The Youth representatives added that they had attended the VJ Day 2025 Event at the Heritage Centre where they shared a QR code to the new Youth Representative Instagram account and had gained a number of new followers.

Resolved: Members noted the update.

7. To discuss and make any relevant determinations relating to a proposed Fashion Show to be held at the Heritage Centre Blaenavon in October 2025.

Cllr Lewis gave members an overview of the previous fashion show which was very successful and proposed a second show to be held in the Heritage Centre on Wednesday 29th of October 2025.

Members discussed ticket sales, which will be available from Cllr Lewis, the Heritage Centre and online via Ticket Source.

All correspondence regarding the fashion show is to be directed to the CWD Officer.

This was proposed by Cllr Wheeler and seconded by Cllr Hunt.

All members in agreement.

Resolved: Fashion Show authorised.

8. To discuss and make any relevant determinations regarding a draft letter addressed to Cllr David Daniels (TCBC) in response to the recent communication received by Blaenavon Town Council relating to the Arthur Jenkins Nursing Home.

The statement received from Cllr Daniels and a draft response had been forwarded to all members ahead of the meeting and was displayed on screen.

Members had a detailed discussion regarding both the statement and wording relating to the overall content of the draft response.

During the meeting, the Chief Officer made minor amendments to the response as agreed.

It was proposed by Cllr Evans and seconded by Cllr Wheeler to formally approve the response to Cllr Daniels at TCBC.

All members in agreement.

Resolved: Response formerly approved by members. Chief Officer to send to Cllr Daniels TCBC

9. To discuss and make any relevant determinations relating to the arrangements and budget proposals for the Town Council's Civic and Awards Event evening being held on the 1st of November 2025.

The Assistant Chief Officer presented members with an estimate of costs to date for the Civic and Awards Evening 2025.

Members discussed the potential to increase the budget for the event by reallocating the funds originally set aside for the Christmas Market, which will not take place this year.

Cllr Cowles proposed a maximum budget of £2800; this was seconded by Cllr Davies.

All members in agreement.

Resolved: Budget of £2800 maximum set for the Civic and Awards Event 2025.

10. To discuss and make any relevant determinations relating to a potential Heritage and Tourism Walking Tour.

Cllr Matthews provided members with an overview of the project which was displayed on screen.

Cllr Matthews proposed establishing a working group to discuss the project further.

Cllrs Matthews, Lewis, and Hunt volunteered to join the group, along with both Youth Representatives, Boyd Paynter, and Daniel Morse also the Chief Officer and CWD Officer.

This was proposed by Cllr Matthews and seconded by Cllr Hunt.

All members in agreement.

Resolved: Working group established, namely Cllrs Matthews, Lewis, Hunt, Youth Representatives Boyd Paynter, and Daniel Morse also the Chief Officer and CWD Officer.

11. To discuss and make any relevant determinations relating to the purchase and installation of a commemorative bench for former Councillor Alan Jones.

The Chief Officer provided members with an overview and estimated costs to provide a commemorative bench for former Cllr Alan Jones, potentially to be sited within the grounds of the Heritage Centre.

The Chief Officer and Assistant Chief Officer had met with Lesley Jones to discuss the proposal. Mrs Jones was overwhelmed and fully supportive of the suggestion.

A discussion took place amongst members. This included bench availability, wording for a commemorative plaque, invited guests and costs.

A further update will be provided at the September 2025 Full Council meeting.

It was proposed by Cllr Cowles and seconded by Cllr Hunt to approve the installation of a commemorative bench for former Cllr Alan Jones.

Resolved: Commemorative bench for former Cllr Alan Jones approved.

12. To discuss and make a determination regarding potential Town Council projects for allocation into the Project Action Plan 2025/26. Relevant updates or new projects as notified.

None received.

Cllr Lewis proposed to adhere to the Public Bodies (Admission to Meetings) Act 1960.

This was seconded by Cllr Evans.

All members in agreement.

Resolved: The Public Bodies (Admission to Meetings) Act 1960 was adhered to.

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and the public be excluded from the remainder of the meeting on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Both Youth Representatives and Chaplain left the meeting.

The recording was confirmed as stopped by the Chief Officer at 19:25 hrs

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

13. To discuss and make any relevant determinations regarding an update relating to TCBC's Community Review.

[REDACTED]

[REDACTED]

The Chief Officer confirmed the recording as restarted at 19:56 hrs

Meeting ended at 19.57 hrs.

Chairman Signed:

A-Lew ✓

Date:08/10/25

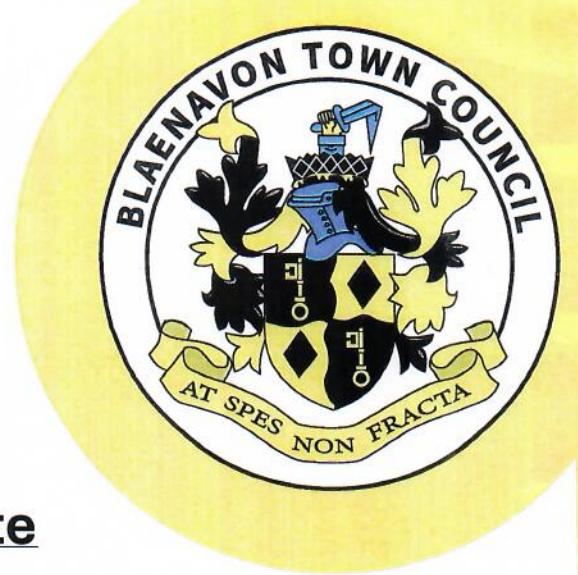
BLAENAVON TOWN COUNCIL

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Finance Update

September 2025

Financial Summary - Cashbook

Summary of receipts and payments between 01/09/25 and 30/09/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£82,365.83
Petty Cash	£4.73
Total	£82,370.56

Balances at start of period

Ordinary Accounts

Current Account	£131,462.07
Petty Cash	£4.73
Total	£131,466.80

PAYMENTS	Net	Vat	Gross
Council	£16,086.74	£338.21	£16,424.95
Total Payments	£16,086.74	£338.21	£16,424.95

Closing Balances

Ordinary Accounts

Current Account	£115,037.12
Petty Cash	£4.73
Total	£115,041.85

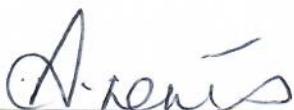
Uncleared and Unpresented effects

Statement Closing Balances

Ordinary Accounts

Current Account	£115,037.12
Petty Cash	£4.73
Total	£115,041.85

Signed



Chair



Clerk / Responsible Financial Officer