



Summary (Decisions) of the Full Council meeting of Blaenavon Town Council held on **Wednesday the 23rd of July 2025 at 6:30 pm** on a hybrid basis in the council chamber at **101 High Street Blaenavon** and remotely in accordance with the **Local Government and Elections (Wales) Act 2021**

The full minutes of the meeting are subject to confirmation at the Full Council meeting to be held on **Wednesday the 24th of September 2025**.

In attendance:

Councillors: L. Lewis (In the Chair) L. Cowles, N. Matthews, M. Wheeler, A. Beavan, T. Griffin, T. Porter, S. Maslen, J. Hunt.

Youth Representatives: Boyd Paynter

Officers: Kevin Warren (Chief Officer, CO), Kerry Jones (Assistant Chief Officer, ACO), Sophie Johnson (Community Wellbeing development Officer, CWDO).

Visitors: Robert Campbell (PCSO), PC Gemma Smith (Gwent Police).

Members of public: None.

The Full Council meeting was opened at 6:30pm by Deputy Mayor Cllr Lewis who welcomed everyone and expressed thanks for attendance.

1. To receive any questions from the public.

None received.

2. To receive and accept apologies.

The Chief Officer informed the chairperson that the following apologies had been received.

- Cllr Parfitt
- Cllr Evans
- Cllr Davies
- Youth Representative: D. Morse

It was proposed by Cllr Beavan and seconded by Cllr Hunt that the apologies be accepted.

All members in agreement.

Resolved - Apologies accepted.

3. Declarations of Interest

- Cllr Maslen – Personal – item 18

7. Council Meetings: To confirm the minutes of the Full Council Meeting held on the 25th of June 2025.

Minutes were read for accuracy with no amendments.

It was proposed by Cllr Beavan and seconded by Cllr Wheeler that the minutes be accepted.

All members in agreement.

Resolved: Minutes accepted as a true and accurate record.

11. To receive an update from Blaenavon Town Council's Youth Representatives.

Boyd presented members with an overview of a social media proposal to create a Youth Town Council Instagram account, along with supporting handouts.

Members discussed various aspects of the proposal, including the account name, use of the Town Council logo, and potential content.

It was proposed by Cllr Hunt and seconded by Cllr Cowles that the Town Council support the Youth Representative's Instagram social media account.

All members in agreement.

Resolved: Youth Representative Instagram account authorised.

15. To discuss and make any relevant determinations regarding the six month review relating to the Mums and Daughters project.

The CWDO forwarded an evaluation report to all members ahead of the meeting and gave an overview of the project which is delivered in partnership with Torfaen Sports Development (TSD) and continues to be well attended.

Grant funding has been applied for from Welsh Water to support additional trips / activities. The application deadline is the June 30th. The outcome is expected within ten weeks.

The CWDO recommended that the sessions continue on a weekly basis for the next twelve months in partnership with TSD, with a review to take place after six months.

A discussion took place amongst members.

It was proposed by Cllr Hunt and seconded by Cllr Wheeler to support the continuation of the project for twelve months, with a review after six months.

All members in agreement.

Resolved: Project to continue for twelve months with a review after six months.

16. To discuss and make any relevant determinations regarding the civic awards criteria and grant applications for 2025.

A proposed draft copy of the civic awards criteria was forwarded to all members ahead of the meeting and shown on screen.

A discussion took place amongst members with regards to the content of the form. Minor changes were noted. Namely:

- **Eligibility Restrictions:** Nominees must not have a close *personal* association with the *individual* who is making the nomination.
- **Blaenavon Town Council Special Awards:** Nominations may be submitted by both members of the public and Town Cllrs. Final decisions on award recipients will be made by Cllrs, based on all nominations received.

It was proposed by Cllr Beavan to agree the changes to the document and adopt for the Civic Awards 2025. This was seconded by Cllr Wheeler.

All members in agreement.

Resolved: Civic Awards criteria document adopted for 2025.

Blaenavon Town Council Grant Application form was forwarded to all members ahead of the meeting and shown on screen.

A further discussion took place amongst members.

It was proposed by Cllr Beavan and seconded by Cllr Cowles to adopt the Blaenavon Town Council Grant Application form without any amendments.

All members in agreement.

Resolved: Blaenavon Town Council Grant Application form adopted for 2025.

18. To discuss and make any relevant determinations relating to a potential Town Council Christmas Carol Service at St Peters Church Blaenavon.

Cllr Maslen gave an overview of previous carol services held at St Peters Church.

Members and officers discussed the potential role of the Town Council and what the Council could add to the already established event.

It was proposed by Cllr Griffin and seconded by Cllr Hunt for the Christmas Carol Service to continue as normal and for Cllrs to deliver readings at the service.

All members in agreement.

Resolved: Christmas Carol Service at St Peter's Church to continue in its usual format.

19. To receive, discuss and adopt the draft Town Council Equality and Diversity Policy 2025.

The policy was forwarded to all members ahead of the meeting and shown on screen.

It was proposed by Cllr Beavan and seconded by Cllr Hunt to adopt the Town Council Equality and Diversity Policy 2025.

All members in agreement.

Resolved: Blaenavon Town Council Equality and Diversity Policy 2025 adopted.

20. To discuss and nominate a Town Councillor to attend an extraordinary meeting to be held remotely at 4pm on the 3rd of September 2025 relating to One Voice Wales Constitution and governance Framework.

A letter from Lyn Cadwallader, Chief Executive of One Voice Wales (OVW), was forwarded to all members ahead of the meeting and displayed on screen.

OVW requested that a Cllr be nominated to represent the Town Council at an upcoming meeting in order to meet requirements and approve the new constitution.

Cllr Griffin volunteered to attend and represent the Council.

It was proposed by Cllr Beavan and seconded by Cllr Porter.

All members in agreement.

Resolved: Cllr Griffin to attend and represent Blaenavon Town Council at the One Voice Wales extraordinary meeting on 3rd of September 2025.

21. To discuss and make a determination regarding potential Town Council projects for allocation into the Project Action Plan 2025/26. Relevant updates or new projects as notified.

None received.

Cllr Matthews provided members with an update regarding Capel Newydd planter project.

Enquiries had been made with land registry with no clear outcome to land ownership. Cllr Matthews will engage with the commoners to try and establish who owns the parcel of land near the tree on Llanover Road.

This was proposed by Cllr Wheeler and seconded by Cllr Matthews

All members in agreement.

Resolved: Cllr Matthews to engage with commoners on ownership of the land near the tree on Llanover Road.

22. To receive, discuss and make a determination regarding planning applications.

The planning applications were forwarded to members ahead of the meeting, which presented as follows.

- **DEVELOPMENT PROPOSED:** Mural to side elevation, conversion of upper floor flat to studio, replacement windows, new signage, repairs to retaining walls, replacement of rear structure.
- **LOCATION:** 71 – 72 Broad Street, Blaenavon.

Members discussed the size, style and design of the mural proposed as this was not available via the TCBC planning portal.

It was proposed by Cllr Hunt and seconded by Cllr Wheeler that the Chief Officer make inquiries with TCBC planning department in relation to the mural.

All members in agreement.

Resolved: Chief Officer to make enquiries with TCBC planning department in relation to the mural.

- **DEVELOPMENT PROPOSED:** Investigations/repairs to tramway and tippler
- **LOCATION:** Big Pit, Blaenavon.

Resolved: No objections from members

23. To receive, discuss and make any relevant determinations concerning items relating to correspondence.

None received.

Meeting ended at 20.14 hrs