



**2<sup>nd</sup> May 2025**

Dear Councillor.

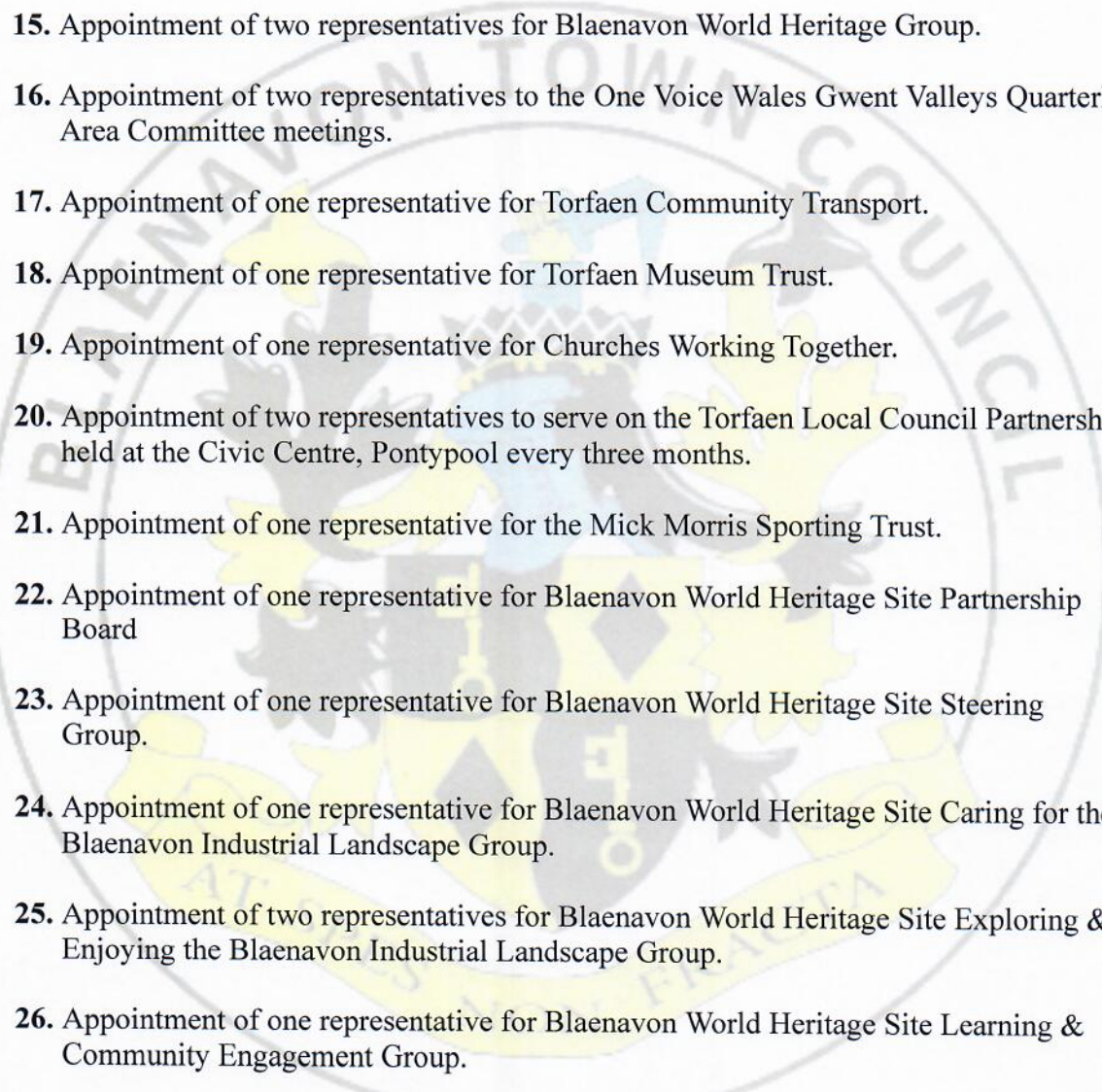
Pursuant to the requirements of **Section 47 of the Local Government and Elections (Wales) Act 2021**, you are hereby summoned to attend the **ANNUAL MEETING OF BLAENAVON TOWN COUNCIL** which will be held on a hybrid basis in the Council Chamber at **101, High Street, Blaenavon** and remotely on **Monday the 12<sup>th</sup> of May 2025 commencing at 6:30pm** for the purpose of transacting the business shown in the agenda set below.

Should you wish to attend the meeting remotely, you should contact the Chief Officer to the Council to request a remote invitation.

Members of the public have the right to ask questions at Council meetings and to speak in Welsh or English, provided that at least three working days' notice in writing of the question has been provided to the Chief Officer.

### **Agenda**

1. Appointment of Mayor.
2. Appointment of Deputy Mayor.
3. To receive and accept apologies.
4. To adopt the Local Authorities (Model Code of Conduct) (Wales) Order 2008.
5. Appointment of four signatories to Bank Account for cheques and online banking authorisations to be signed by any two signatories.
6. Appointment of Chairperson to the Personnel and Establishment Committee.
7. To Re affirm the Council's membership of the Personnel and Establishment Committee.
8. To Re affirm the Council's Terms of Reference for the Personnel and Establishment Committee.
9. To Re affirm the Council's Standing Orders and Financial Regulations 2025

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- A large, faint, circular watermark seal of Blakeney Town Council is centered in the background. The seal features a central crest with a castle tower, surrounded by the words 'BLAKENEY TOWN COUNCIL' and a banner at the bottom.
10. To Re affirm the Council's Risk Assessment Schedule 2025.
  11. To Re affirm the Council's Information and Data Protection Policy 2025.
  12. To Re affirm the Council's terms of reference for the Finance Meetings.
  13. To adopt the Model Local Resolution Protocol for Community and Town Councils.
  14. To Re affirm the Council's Civility and Respect Pledge (Certificate number 212)
  15. Appointment of two representatives for Blaenavon World Heritage Group.
  16. Appointment of two representatives to the One Voice Wales Gwent Valleys Quarterly Area Committee meetings.
  17. Appointment of one representative for Torfaen Community Transport.
  18. Appointment of one representative for Torfaen Museum Trust.
  19. Appointment of one representative for Churches Working Together.
  20. Appointment of two representatives to serve on the Torfaen Local Council Partnership held at the Civic Centre, Pontypool every three months.
  21. Appointment of one representative for the Mick Morris Sporting Trust.
  22. Appointment of one representative for Blaenavon World Heritage Site Partnership Board
  23. Appointment of one representative for Blaenavon World Heritage Site Steering Group.
  24. Appointment of one representative for Blaenavon World Heritage Site Caring for the Blaenavon Industrial Landscape Group.
  25. Appointment of two representatives for Blaenavon World Heritage Site Exploring & Enjoying the Blaenavon Industrial Landscape Group.
  26. Appointment of one representative for Blaenavon World Heritage Site Learning & Community Engagement Group.
  27. Appointment of one representative for Torfaen Armed Forces Covenant Forum.
  28. To confirm the dates of ordinary meetings of the Full Council and Finance meetings up to and including the next Annual meeting of Full Council.
  29. To confirm the date and time of the Annual Meeting 2026



Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Warren'.

Kevin Warren. MIOl. FCMI.  
Proper Officer  
Blaenavon Town Council

