



Summary (Notes) of the Full Council meeting of Blaenavon Town Council held on **Wednesday the 22nd of May 2024 at 6:30 pm** on a hybrid basis in the council chamber at **101 High Street Blaenavon** and remotely in accordance with the **Local Government and Elections (Wales) Act 2021**

The full minutes of the meeting are subject to confirmation at the Full Council meeting to be held on **Wednesday the 26th of June 2024**.

In attendance:

Councillors: Cllr. N. Matthews (In the Chair) L. Cowles, J. Hunt, M. Wheeler, S. Templeton, S. Keen, A. Beavan, A. Jones, L. Evans, I. Parfitt.

Officers: Kevin Warren (Chief Officer), Kerry Jones (Assistant Chief Officer)

Visitors: Lyndon Puddy, Head of Public Services Support Unit, TCBC.

Members of public: Angela Lewis

The Full Council meeting was opened at 6:30pm by the Mayor Cllr Nathan Matthews who welcomed everyone and expressed thanks for attendance.

1. To receive any questions from the public.

None received.

2. To receive and accept apologies.

The Chief Officer informed the chairperson that the following apologies had been received

- Cllr Porter - Work commitment

It was proposed by Cllr Hunt and seconded by Cllr Keen that the apologies be accepted.

All members in agreement.

Resolved: Apologies accepted.

3. Declarations of Interest

None received.

6. Council Meeting: To confirm the minutes of the Full Council meeting held on the 24th of April 2024.

The minutes were read for accuracy with no amendments.

It was proposed by Cllr Jones and seconded by Cllr Keen that the minutes be accepted.

All members in agreement.

Resolved: Minutes approved as a true and accurate record.

10. To receive and approve the Town Council's Annual Return and Financial Governance Statement for 2023/24.

The annual return document for 2023/24 had been forwarded to members prior to the meeting.

Members discussed questions 1-9 of the annual governance statement within the annual return and confirmed 'yes' to all questions. (Question 9 was not applicable to the council.)

The remainder of the document was viewed by members who were happy with the content.

The annual return 2023/24 was signed by the mayor on behalf of the Council.

It was proposed by Cllr Jones and seconded by Cllr Cowles that the annual return and financial governance statement for 2023/24 be approved.

All members in agreement.

Resolved: Annual return and financial governance statement for 2023/24 approved for submission to Audit Wales.

12. To receive, discuss and make any relevant determinations relating to Blaenavon Town Council's Draft Annual Report 2023/24.

A draft copy of the annual report 2023/24 had been forwarded to members prior to the meeting.

Cllr Matthews gave an overview of the report and its content which is a statutory requirement to produce and publish each year.

Members discussed how the report will be published and distributed and the availability of the report to members of the public.

Cllr Parfitt proposed to accept the annual report 2023/24. This was seconded by Cllr Hunt.

All members in agreement.

Resolved: Annual Report 2023/24 accepted.

14. To discuss and make any relevant determinations regarding the purchase of planters for siting at locations within Blaenavon.

Cllr Matthews discussed the possibilities of purchasing several planters for key locations to enhance, brighten and make gateways to the town more appealing to the community and visitors to Blaenavon.

A full discussion took place amongst members including locations, planter design, community involvement, vandalism, costs, funding opportunities and ongoing maintenance.

It was proposed by Cllr Matthews to consult with the Chief Officer with regards to funding opportunities and to submit a plan with estimated costs, planter quantities and suggested locations at a future council meeting.

This was seconded by Cllr Hunt.

All members in agreement.

Resolved: Cllr Matthews to draft a costed plan for planters.

15. To discuss and make a determination regarding potential Town Council projects for allocation into the Project Action Plan 2024/25. Relevant updates or new projects as notified.

None received.

16. To receive, discuss and make a determination regarding planning applications.

The Chief Officer had forwarded the planning application to members ahead of the meeting, there were two which presented as follows.

- **DEVELOPMENT PROPOSED:** Garage with balcony.
- **LOCATION:** Glen Rosa Llanover Road Blaenavon

- **DEVELOPMENT PROPOSED:** Two storey extension with balcony.
- **LOCATION:** 7 Ellik Street Blaenavon

Resolved: No objections from members.

17. To receive, discuss and make a determination regarding donation requests.

The Chief Officer forwarded one donation request to members prior to the meeting for their perusal.

Members discussed the donation requests, namely:

- **Matthew Cox - Blaenavon Blues AFC**

Matthew requested financial assistance of £250 towards the purchase of medals for the Blaenavon Blues mini football festival.

A discussion took place amongst members regarding the request which was for part funding for medals for the mini's football festival.

It was proposed by Cllr Templeton and seconded by Cllr Evans that the donation request be supported with a £250 award.

All members in agreement.

Resolved: Members approved a donation request of £250. Chief Officer to facilitate the transaction and update Mr Cox.

18. To receive, discuss and make any relevant determinations concerning items relating to correspondence.

A letter was received from Heather Morgan; Treasurer of Garn Y Erw Welfare Hall dated the 13th of May 2024 was forwarded to all members.

A cheque for £536 had been received, which was the remaining balance from a £1k grant which had been allocated to the Welfare Hall in 2018.

This will be deposited into the Town Council bank account.

Resolved: Members noted the update.

An invitation has been received from Paul Egan; One Voice Wales inviting the Chief Officer to deliver a presentation at their annual conference in Builth Wells on the 3rd of July 2024.

The Chief Officer explained that he would like to accept the invitation to attend and present at the conference.

Resolved: Members noted the update.

A letter was received from Lyn Cadwalader; Chief Executive Officer, One Voice Wales inviting the Chief Officer to present at the Welsh Local Government Association National Conference in Swansea on the 27th of June 2024.

Only two Town and Community Councils have been invited to deliver presentations at the conference which will be attended by all Welsh Local Government Leaders.

The Chief Officer explained that he would like to accept the invitation to attend and present at the conference.

Further details are to follow, the Chief Officer will keep members updated.

Resolved: Members noted the update.

19. To receive, discuss and make a determination regarding an update from the appointed working group relating to the Assistant Chief Officer role and salary review- May 2024.

Item withdrawn ahead of the meeting and will be listed at a future council meeting.

Resolved: Motion will be listed at a future council meeting.

Meeting ended at 19.54 hrs.

